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MEMORANDUM OF ASSOCIATION (MoA) CENTRAL INSTITUTE OF BUDDHIST STUDIES

Government of India
Ministry of Culture

(Registered under the J&K Society's Registration Act. 1998 (1941 AD)
Registered in Leh in 1964

1.	Name of the Society	The name of the Society shall be "Society of Central Institute of Buddhist Studies, Leh".								
2.	Name of the Institution Deemed to be University along with its constituent units	The name of Institution shall be "Central Institute of Buddhist Studies, Leh".								
3.	Office of the Society Deemed to be University	The registered office/headquarters of the Society Deemed to be University shall be at Central Institute of Buddhist Studies, Choglamsar, Leh-Ladakh (J&K).								
4.	Objectives	<p>The Society shall undertake Under Graduate, Post Graduate and Doctoral Programmes in Buddhist Philosophical and Cultural Studies and may also establish and maintain feeder schools. The Objectives for which the Society is established are:</p> <table border="1"><tr><td>1</td><td>To provide higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit primarily at post-graduate and research degree levels fully conforming to the concept of university, namely, University Education Report (1948) and the Report of the Committee on Renovation and Rejuvenation of Higher Education in India (2009) and the Report of the Review Committee for Deemed to be Universities (2009).</td></tr><tr><td>2</td><td>To engage in areas of specialization with proven ability to make distinctive contributions to the objectives of the university education system that is - academic engagement clearly distinguishable from programmes of an ordinary nature that lead to conventional degrees in arts, science, engineering, medicine, dental, pharmacy, management etc., routinely offered by conventional institutions.</td></tr><tr><td>3</td><td>To provide for high quality teaching and research and for the advancement of knowledge and its dissemination through various research programmes undertaken in-house by substantial number of full time faculty / research scholars (Ph.Ds and Post Doctoral) in diverse disciplines.</td></tr><tr><td>4</td><td>To develop, manage, supervise and administer the affairs of the educational institution called the Central Institute of Buddhist Studies, Choglamsar, earlier known as the School of Buddhist Philosophy.</td></tr></table>	1	To provide higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit primarily at post-graduate and research degree levels fully conforming to the concept of university, namely, University Education Report (1948) and the Report of the Committee on Renovation and Rejuvenation of Higher Education in India (2009) and the Report of the Review Committee for Deemed to be Universities (2009).	2	To engage in areas of specialization with proven ability to make distinctive contributions to the objectives of the university education system that is - academic engagement clearly distinguishable from programmes of an ordinary nature that lead to conventional degrees in arts, science, engineering, medicine, dental, pharmacy, management etc., routinely offered by conventional institutions.	3	To provide for high quality teaching and research and for the advancement of knowledge and its dissemination through various research programmes undertaken in-house by substantial number of full time faculty / research scholars (Ph.Ds and Post Doctoral) in diverse disciplines.	4	To develop, manage, supervise and administer the affairs of the educational institution called the Central Institute of Buddhist Studies, Choglamsar, earlier known as the School of Buddhist Philosophy.
1	To provide higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit primarily at post-graduate and research degree levels fully conforming to the concept of university, namely, University Education Report (1948) and the Report of the Committee on Renovation and Rejuvenation of Higher Education in India (2009) and the Report of the Review Committee for Deemed to be Universities (2009).									
2	To engage in areas of specialization with proven ability to make distinctive contributions to the objectives of the university education system that is - academic engagement clearly distinguishable from programmes of an ordinary nature that lead to conventional degrees in arts, science, engineering, medicine, dental, pharmacy, management etc., routinely offered by conventional institutions.									
3	To provide for high quality teaching and research and for the advancement of knowledge and its dissemination through various research programmes undertaken in-house by substantial number of full time faculty / research scholars (Ph.Ds and Post Doctoral) in diverse disciplines.									
4	To develop, manage, supervise and administer the affairs of the educational institution called the Central Institute of Buddhist Studies, Choglamsar, earlier known as the School of Buddhist Philosophy.									

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		5	To provide instruction for various courses of study and for research in different branches of Buddhist Philosophical and Cultural Studies for the award of the degrees and diplomas.
		6	To provide facilities for research, publication, restoration and advancement of learning and dissemination of knowledge in such branches of Buddhist Philosophy as the Society may think fit.
		7	To co-operate with educational and other institutions in any part of the world having objectives similar to those of the Institute in such manner as may be conducive to their common objectives.
		8	To invite scholars of Buddhist Philosophy and Cultural Studies from India and other countries for lectures, and to hold seminars, discussions and discourses in Buddhist Philosophy and Culture.
		9	To do all such things as may be necessary incidental or conducive to the attainment of all or any of the objectives of the Society.
5	Definitions		In these Rules and Regulations, unless the context otherwise requires:
		1	“Act” means the University Grants Commission Act, 1956 (Act 3 of 1956).
		2	“Campus” means Campus of the institution deemed to be university as its headquarters, wherein its major facilities, faculty, staff, students and its Academic Departments are located in a city/town/village in India. An ‘off-Campus Centre’ means an approved (by the Central Government) centre of the institution deemed to be university beyond its Campus in the country. An ‘off-shore Campus’ means an approved (by the Central Government) centre of the institution deemed to be university beyond its Campus and outside India.
		3	“Government” means the Central Government, unless the context so specifies.
		4	“Board” shall mean the Board of Management of the Central Institute of Buddhist Studies, Choglamsar, Leh-Ladakh, J&K.
		5	“Chairman” shall mean the Chairman referred to in these rules.
		6	“Chancellor” shall mean the Chancellor of the Central Institute of Buddhist Studies, Choglamsar, Leh-Ladakh, J&K.
		7	“Commission” shall mean the University Grants Commission (UGC).
		8	“Central Government” shall mean the Ministry of Culture, Government of India.
		9	“Funds” shall mean the funds of the Board of Management of the Central Institute of Buddhist Studies, Choglamsar,

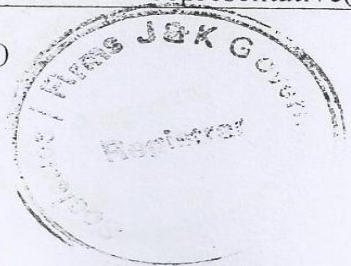
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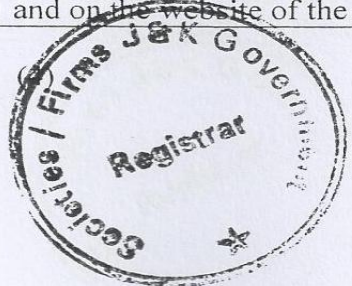
		Leh-Ladakh (J&K) including movable and immovable properties.
	10	"Institute" shall mean the Central Institute of Buddhist Studies, Choglamsar, Leh, Ladakh (J&K).
	11	"Member" shall mean the members of the Society/Board of Management referred to in these rules.
	12	"Society" shall mean the "Society of Central Institute of Buddhist Studies, Leh".
	13	"Secretary" shall mean the Member-Secretary of the Society/Board of Management referred to in these rules.
	14	"Vice Chancellor" shall mean the Vice Chancellor of the Central Institute of Buddhist Studies, Choglamsar, Leh-Ladakh, J&K.
	15	"Year" shall mean the period of 12 calendar months beginning from the 1st day of April and ending on the 31st day of March of the subsequent year.
6	Powers and Functions	A draft of the Annual Report and the yearly accounts of the Society shall be placed before the Society in its Annual General Meeting (AGM) for its consideration and approval. The Society shall guide, supervise and oversee the overall functioning of the Institute.
7	Governance System	<p>The Institution to be declared as a deemed to be university shall adhere to the following criteria:</p> <p>1 The proposed institution deemed to be university shall be registered as a not-for-profit Society under the Societies Registration Act, 1860 (hereinafter referred to as the Managing Society), which shall be owned by a not-for-profit Society registered under the Societies Registration Act. (hereinafter referred to as the Sponsoring Society), or in case of a public funded deemed to be university, by the Government: Provided that the members of a Managing Society of a deemed to be a university, not being a public funded deemed to be university, shall not be directly or indirectly connected with the members of the sponsoring Society".</p> <p>2 Among the authorities of the deemed to be university, there shall be a Chancellor who shall be appointed by the sponsoring Society. He/she shall be an eminent educationist or a distinguished public figure other than the President of the sponsoring Society or his/her close relatives.</p> <p>3 There shall be no position of Pro-Chancellor(s).</p> <p>4 The highest governing body of the deemed to be university shall be a Board of Management to be headed by the Vice-Chancellor. This body shall consist of a minimum of ten members and a maximum of twelve members.</p> <p>5 The Board of Management of the institution shall be independent of the sponsoring Society with full autonomy to perform its academic and administrative responsibilities. The number of representative(s) / nominee(s) of the</p>

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			sponsoring Society on the Board of Management shall be limited to a maximum of two.
		6	The Board of Management shall consist of eminent persons capable of contributing to and upholding university ideals and traditions.
		7	There shall be a Board of Management consisting of the following:
		i	Vice-Chancellor CIBS,Leh - Chairperson
		ii	Pro Vice Chancellor Whenever applicable
		iii	Deans of Faculties not exceeding two (by rotation based on seniority) Members
		iv	Three eminent academics as nominated by the Chancellor. Members
		v	One eminent academic to be nominated by the Central Government in consultation with UGC. Member
		vi	Two teachers (from amongs Professors, Associate Professors) by rotation based on seniority. Members
		vii	Maximum of Two nominees of the sponsoring Society/Trust/Company. Members
		viii	The Registrar Secretary
			The term of membership of the Board of Management and its powers are as shown in the Rules and Regulations of the Institute.
		8	The Vice-Chancellor shall be an eminent academic and shall be appointed in the manner laid down under clause 6.2 in Annexure 2 of UGC Regulations 2014.
		9	All other statutory bodies of the deemed to be university shall be as described in the Rules and Regulations of the Institute.
		10	Notwithstanding anything contained in these Regulations, the governance system and management structure of a public funded institution Deemed to be University may be in accordance with the decision of the Central Government or the State Government, as the case may be.
8	Admissions and Fees Structure	1	The institute deemed to be university shall not for admission in respect of any course or programme of study conducted in such institution, accept payment towards admission fee and other fees and charges:
		(i)	other than such fee or charges for such admission as fixed in accordance with the Fee Regulations framed by the Government or by the Commission in this behalf from time to time, which shall be declared by it in the prospectus for admission against any such seat, and on the website of the institution; and

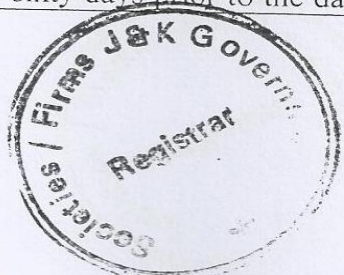


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	(ii)	without a proper receipt in writing issued for such payment to the concerned student admitted in such institution.
2		The institute deemed to be university shall not charge any fee for an admission test other than an amount representing the reasonable cost incurred by it in conducting such test: Provided further that the institute deemed to be university shall not engage in commercialization of education in any manner whatsoever, and shall provide for equity and access to all deserving students.
3		Admission of students to the institute deemed to be university shall be made in the following manner:
	i	In case the appropriate statutory authority has specified the process of selection for admission to any course, or programme of study for the institute which includes conducting competitive admission test for ascertaining the competence of any person to pursue such course or programme of study, in that case, no person shall be admitted to such course or programme of study in such institution, except through an admission test conducted by a recognized body or such institution or a group of institutions if such institution or group of institutions have been so authorised by the Central Government or a State Government or any statutory authority.
	ii	In case the process of selection for admission to any course or programme of study in the institute including conducting competitive admission test has not been specified under sub-clause (i), in that case, no person shall be eligible for admission to such course or programme of study in the institute except through inter se merit to be specified in the prospectus of the institute :
		Provided that admission of Non-Resident Indians (NRI)/Persons of Indian Origin (PIO)/Foreign students to institutions deemed to be universities shall be governed by the Guidelines/Regulations framed by the Commission in this behalf from time to time.
4		The institute deemed to be university shall –
	i	maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;
	ii	exhibit such records on its websites; and
	iii	be liable to produce such records, whenever called upon to do so by any statutory authority or by the Government under any law for the time being in force.
5		The institute deemed to be university shall publish, before expiry of sixty days prior to the date of the commencement

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of admission to any of its course or programmes of study, a prospectus containing the following for the purposes of informing those persons intending to seek admission to the institute and the general public, namely :

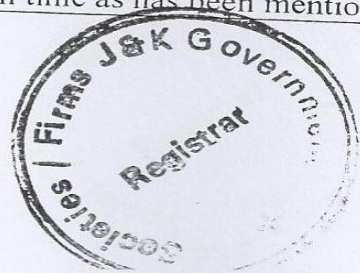
i	each component of the fee, deposits and other charges payable by the institute for pursuing a course or a programme of study, and the other terms and condition of such payment;
ii	the percentage refundable to a student admitted in the institute in case such student withdraws from the institute before or after completion of course or programme of study and the time within, and the manner in, which such refund shall be made to the student;
iii	the number of seats approved in respect of each course or programme of study for the academic year for which admission is proposed to be made;
iv	the conditions of eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or programme of study, where so specified by the institute;
v	the educational qualification specified by the relevant statutory authority/body, or by the institute, where no such qualifying standards have been specified by any statutory authority;
vi	the process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test;
vii	details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is on regular basis or visiting basis;
viii	the minimum pay and other emoluments payable for each category of teachers and other employees;
ix	information in regard to physical and academic infrastructure and other facilities including hostel accommodation, library, hospital or industry wherein the practice training to be imparted to the students and in particular the facilities accessible by students on being admitted to the institute;
x	broad outline of the syllabus specified by the appropriate statutory body or by the institute, as the case may be, for every course or programme of study, including the teaching hours, practical sessions and other assignments;

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			<p>xi all relevant instruction in regard to maintaining the discipline by students within or outside the campus of the institute, and, in particular, such discipline relating to prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made under the University Grants Commission Act, 1956 or other law for the time being in force.</p> <p>Provided that the institute deemed to be university shall publish information referred to in items (i) to (xi) of this clause on its website, and the attention of the prospective students and the general public shall be drawn to such publication on the website through advertisements displayed prominently in the different newspapers and through other media;</p> <p>Provided further that the institute deemed to be university may publish prospectus in accordance with this clause at any time before the expiry of sixty days specified under this clause.</p>
		6	<p>The institute deemed to be university shall fix the price of each printed copy of the prospectus, being not more than reasonable cost of its publication and distribution and no profit be made out of this publication, distribution or sale of prospectus.</p>
		7	<p>The institute deemed to be university shall not directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a course or programme of study conducted by it.</p>
		8	<p>No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a course or programme of study in the institute deemed to be university.</p>
		9	<p>The institute deemed to be university, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in the institute shall not refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue or avail any facility in the institute.</p>
		10	<p>In case a student, after having admitted to the institute deemed to be university, for pursuing any course or programme of study in the institute, subsequently withdraws from the institute, the institute in that case shall not refuse to refund such percentage of fee deposited by such student and within such time as has been mentioned in the prospectus of</p>

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			the institute.
		11	The institute deemed to be university shall not issue or publish:
		(i)	any advertisement for inducing students for taking admission in the institution, claiming to be recognized by the appropriate statutory authority where it is not so recognized; or
		(ii)	any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the institute, or person authorized to issue such advertisement on behalf of the institute knows to be false or not based on facts or to be misleading.
		12	On being declared an institute deemed to be university, the institute shall admit students to its approved academic programmes, under its enrolment, only from the academic session that follows the Notification issued by the Central Government: Provided that enrolment of students to the institute, for any reason whatsoever, in anticipation of declaration of the institute deemed to be university or inclusion of the institute under the ambit of an institute deemed to be university, shall render the application invalid: Provided further that the students already on the rolls of the institutes prior to the date of application for declarations as an institution deemed to be university or its inclusion under the ambit of an Institute deemed to be university shall continue to be the students, for all purposes, of the affiliating university with whom they have already been enrolled, and shall also be awarded degree only by that affiliating university.
9	Maintenance of Standards	1	The Institute shall maintain standards, higher than the minimum of instruction, academic and physical infrastructure, qualifications of teachers etc., as prescribed for Graduate and Post-Graduate Research Institution by the UGC or by the statutory/regularly body concerned and shall obtain their approval for running various programmes of study wherever applicable.
		2	This shall be periodically monitored by the duly constituted committee(s) of the Commission.
10	New Departments, off-Campus Centres and off-Shore Campus shall be started by the deemed to be university only after	1	The Institute shall operate within its own main campus as declared by the Central Government in the notification and conduct approved programmes of study falling within the area of its specialization.

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	prior approval of UGC/MHRD.	2	If the Institute wishes to expand its programme by starting new department dealing with a subject which is not in the field of its specialization or in an allied field, covered under the objectives of the Institute for which it is established, the Department shall be started with prior approval of the Central Government/ U.G.C.
		3	The institute deemed to be university shall be allowed to operate a maximum of six off-campus beyond its approved geographical boundaries..
		4	If the Institute wishes to operate the off-campus centres and off-shore campus, it shall be started after completing formalities as prescribed in the U.G.C. guidelines and with the prior approval of the UGC/MHRD/Central Government.
11	Inclusion of other institutions under the ambit of institution deemed to be university		No new institution under the ambit of the deemed to be university shall be included without prior approval of the UGC/MHRD.
12	Joint Programmes	1	The institute may conduct Joint Academic Programme(s) with other universities/Institution deemed to be University in India and abroad with the prior approval of the U.G.C. The proposed Joint Programme(s) shall conform to the Act and Rules of the proposed Commission that shall apply to such programmes from time to time.
		2	There shall be sufficient safeguards so as to protect the interests of students enrolled in such programmes.
		3	The joint programmes shall be subjected to mandatory assessment and accreditation.
13	Institute Deemed to be University open to all	1	Admission and employment in the Institute deemed to be university shall be open to all citizens of India irrespective of race, religions, caste or creed and the area/place of residence in India.
		2	All policies and procedures, as applicable to the university level Institution shall also be applicable to this Institute as deemed to be university.
14	Institute Deemed to be University to be Unitary		Once the institute is declared as a Unitary Institution Deemed to be University, it shall not affiliate any other Institution.
15	Reservation Policy		The Institute shall implement the Reservation Policy in admission, recruitment and promotion in accordance with any Act of Parliament for the time being in force.
16	Distance Education Course under distance mode shall be started only after prior approval of UGC		The Institute shall not conduct courses in the distance mode. Hence clause 18 of UGC Regulations, 2014 is not applicable.
17	Meetings of University Bodies		The Institute shall conduct meetings of all its statutory bodies, like Board of Management, Academic Council, Finance Committee, Research Committee etc., at regular interval as per the Regulations. The minutes of each such meeting shall be displayed in the website of the Institute.



18	Use of the word "University"	The Institute shall not use the word "University". However, the institute shall use the word "Deemed to be University" within the parenthesis suffixed thereto.
19	Consequences of violation of Regulations	1 The Central Government/UGC shall have right to cause an inspection of the Institute, its buildings, laboratories, its examination, teaching and other works conducted or done by the Institute and to cause an enquiry to be made, if considered necessary in respect of any matter of the Institution deemed to be university.
		2 After conducting an inspection of the institution deemed to be university by the Commission on its own or on the basis of any other authentic information or report received from explanation submitted by the institution deemed to be university, if the Commission is satisfied that the institution deemed to be university has violated any of the provisions of these Regulations or any directives issued by the Commission, the Commission may direct the institute deemed to be university concerned not to admit new students for the period to be decided by the Commission and in case of deliberate continuous violation of these Regulation, may advise the Central Government for withdrawal of the declaration notifying the institute as in institution deemed to be university. In the event of such withdrawal of the declaration, the entire movable and immovable properties of the institution deemed to be university shall stand transferred to the Commission. For first violation, the withdrawal may be restricted to one academic session which can be extended upto five academic sessions for repeated violations. However, for serious and deliberate violation, the status of deemed to be university shall be withdrawn permanently. "Provided that in case of a withdrawal of declaration notifying the institution as a deemed to be university of a public funded deemed to be university, the entire movable and immovable properties of the institution deemed to be university shall stand transferred to the Central Government or the State Government, as the case may be."
		3 In the event of the withdrawal of the deemed university status, action shall be simultaneously initiated to protect the interests of the students according to such precedents and practices as applicable or determined for the specific situation.

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		4 If an institution deemed to be university wishes to withdraw itself or its constituents from the status of 'institution deemed to be university', it may do so with the prior permission of the Central Government. Such withdrawal shall take effect only after the last batch of students then enrolled, passed out of the institution deemed to be university.
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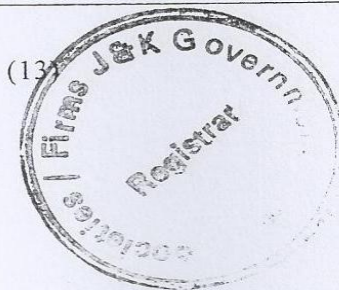


Rules & Regulations

1	Society	The society shall consist of the following members		
		1	To be nominated by the Government of India, Ministry of Culture	President
		2	AS&FA, Government of India, Ministry of Culture	Member (Ex-Officio)
		3	Joint Secretary dealing with CIBS, Government of India, Ministry of Culture	Member (Ex-Officio)
		4	One nominee of the Department of Education, Ministry of HRD, Government of India	Member (Ex-Officio)
		5	Secretary or nominee of the University Grants Commission	Member (Ex-Officio)
		6	Dy Commissioner, Leh	Member (Ex-Officio)
		7	One representative of Monasteries of Ladakh to be selected by the All Gonpa Association	Member (non-Officio)
		8	One representative of Ladakh Buddhist Association, Leh	Member (non-Officio)
		9-10	Two eminent Buddhist educationist nominated by Central Government	Member (non-Officio)
		11	Vice Chancellor, Central Institute of Buddhist Studies, Leh	Member (Ex-Officio)
		12-13	Two Dean of faculty, Central Institute of Buddhist Studies, Leh	Member (Ex-Officio)
		14	Registrar, Central Institute of Buddhist Studies, Leh	Secretary (Ex-Officio)
		The above constitution of the Society can be modified by a Resolution of the Society passed by 2/3 rd majority.		
		Meeting of the Society		
1	The Society shall meet at least once in a year and whenever necessary in the interest of the Society.			
2	For every meeting of the Society one month's notice shall be given to the members. Five members including the President shall constitute a quorum at any meeting of the Society.			
3	In case of a difference of opinion amongst the members, the opinion of the majority shall prevail.			
4	Each member of the Society including the President shall have one vote and if there be an equality of votes on any question to be determined by the Society, the President shall in addition have and exercise a casting vote.			
5	Meeting of the Society shall be presided over by the President and, in his absence, by a member chosen from amongst members present at the meeting.			
6	Any Resolution except such as may be placed before the meeting of the Society may be adopted by circulation among all its members and any Resolution so circulated and adopted by a majority of the members who have signified their approval or disapproval of such Resolution had been			



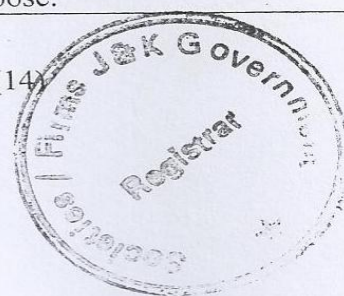
		adopted at a meeting of the Society, provided that in every such case at least five members of the Board shall have recorded their approval of resolution.																											
		Power and Functions of the Society																											
	1	A draft of the Annual Report and the yearly accounts of the Society shall be placed before the Society in its Annual General Meeting (AGM) for its consideration and approval.																											
	2	The Society shall guide supervise and oversee the overall functioning of the Institute.																											
		Terms of the President and non Official Members.																											
		The term of the President if nominated other than the official of Ministry of Culture shall be three years. The term of the non-official members shall be three years.																											
2	Management of the Institute	The general superintendence, direction and control of the affairs of the Society and its income and property shall be vested in the Governing Body of the Society which shall be called the Board of Management, Central Institute of Buddhist Studies, Leh hereinafter referred to as "The Board".																											
3	Authorities of the Institute	The following shall be the other authorities of the Institute:																											
	1	Academic Council																											
	2	Planning and Monitoring Board																											
	3	Finance Committee																											
	4	Board of Studies																											
	5	Such other authorities as may be declared by the Rules and by-laws to be the authorities of the Institute.																											
4	Composition of the Board of Management	<table border="1"> <tr> <td>1</td> <td colspan="2">The Board shall consist of the following members;</td> </tr> <tr> <td>1</td> <td>Vice Chancellor, Central Institute of Buddhist Studies, Leh.</td> <td>Chairperson (Ex-officio)</td> </tr> <tr> <td></td> <td>Pro Vice Chancellor</td> <td>Whenever applicable</td> </tr> <tr> <td>2-3</td> <td>Two Deans of Faculty of the CIBS by rotation based on seniority)</td> <td>Members (Ex-officio)</td> </tr> <tr> <td>4-6</td> <td>Three eminent academicians to be nominated by the Chancellor.</td> <td>Members</td> </tr> <tr> <td>7</td> <td>One eminent academicians to be nominated by Central Govt. in consultation with UGC</td> <td>Member</td> </tr> <tr> <td>8-9</td> <td>Two teaching faculty (from Professor/Associate Professor) by rotation based on seniority</td> <td>Members</td> </tr> <tr> <td>10-11</td> <td>Maximum of Two nominees of the sponsoring society/trust/company.</td> <td>Members (Ex-Officio)</td> </tr> <tr> <td>12</td> <td>Registrar : Central Institute of Buddhist Studies</td> <td>Secretary (Ex-Officio)</td> </tr> </table>	1	The Board shall consist of the following members;		1	Vice Chancellor, Central Institute of Buddhist Studies, Leh.	Chairperson (Ex-officio)		Pro Vice Chancellor	Whenever applicable	2-3	Two Deans of Faculty of the CIBS by rotation based on seniority)	Members (Ex-officio)	4-6	Three eminent academicians to be nominated by the Chancellor.	Members	7	One eminent academicians to be nominated by Central Govt. in consultation with UGC	Member	8-9	Two teaching faculty (from Professor/Associate Professor) by rotation based on seniority	Members	10-11	Maximum of Two nominees of the sponsoring society/trust/company.	Members (Ex-Officio)	12	Registrar : Central Institute of Buddhist Studies	Secretary (Ex-Officio)
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12	Registrar : Central Institute of Buddhist Studies	Secretary (Ex-Officio)																											
	2	Membership of the Board of Management:																											
	1	All the members of the Board of Management, other than the ex-officio members and the members of the teaching staff, shall hold office for a term of three years and shall be eligible for re-appointment.																											



		2	Members of teaching staff in the Board of Management shall hold office for a period of 2 years or till such time as they continue to be members of the teaching staff, whichever is less.
		3	Where a member of the Board becomes such member by reason of the office he holds, his membership shall deemed to be terminated when he ceases to hold that office.
5	Powers of the Board of Management	The Board of Management shall be the principal organ of Management and principal Executive Body of the Institute and shall have the following powers, namely:	
		1	To establish, on the advice of the Academic Council, Divisions and Departments for the academic works and functions of the Institute and to allocate areas of study, teaching and research to them.
		2	To create teaching and academic posts, to determine the number, cadres and qualifications thereof as approved by the University Grants Commission, and statutory body concerned and the emoluments of such posts in consultation with the Finance Committee and with the approval of the Ministry of Culture.
		3	To appoint such Professors, Associate Professors, Assistant Professors and other academic staff as may be necessary on the recommendation of the Selection Committee.
		4	to lay down the duties and conditions of service of the Professors, Associate Professors and Assistant Professors and other academic staff of the Institute in consultation with the Academic Council.
		5	To provide facilities for appointment of Visiting Fellows and Visiting Professor.
		6	To create administrative, ministerial and other necessary posts in terms of the cadres laid down and to make appointment thereof in consultation with the Finance Committee and with the approval of the Ministry of Culture.
		7	To consider the benefits of the teaching, academic, technical, administrative and other staff, such as pension, insurance, provident fund and gratuity, as it may deem fit and laid in the establishment and support of Association, Institutions, Funds, Trusts and conveyances calculated to benefit the staff and the students of the Institute.
		8	To regulate and enforce discipline among the employees of the Institute and to take appropriate disciplinary action, wherever necessary.
		9	To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the Institute.
		10	To grant leave of absence to the Vice-Chancellor and to make necessary arrangements for carrying on his/her functions during the period of absence.
		11	To approve the award of Degrees and Diplomas based on the results of examinations and tests and to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions.
		12	To fix the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examination in consultation with the Academic Council and the Finance Committee.
		13	To institute Fellowships, including Travel Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Rules/By-Laws to be framed for the purpose.

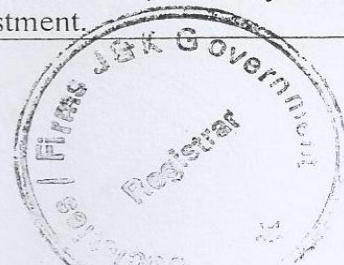
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14	To advise the Sponsoring Society, if any, on matters regarding acquisition, management and disposal of any immovable property on behalf of the Institute.								
15	To purchase, take on lease or accept as gift or otherwise any land or buildings or works, which may be necessary or convenient for the purpose of the Institute, on such terms and conditions, as it may deem fit and proper, and to construct or alter and maintain any such building(s) or work(s).								
16	To transfer or accept transfers of any movable or immovable property on behalf of the Institute deemed to be university. Provided that the Board of Management shall not transfer or alter ownership in any manner whatsoever of any movable or immovable property of the institution deemed to be university without the approval of the sponsoring Society/Trust/Company.								
17	To execute in consultation with the Sponsoring Society, if any, conveyance; transfer of Government Securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, movable or immovable, belonging to the Institute or to be acquired for the purposes of the Institute.								
18	To issue appeals for funds for earning out the objectives of the Institute and, in consistent with the provisions of the objectives, to receive grants, donations, contributions, gifts, prizes, scholarships, fees, and other moneys; to give grants and donations, to award prizes, scholarships etc.								
19	To raise and borrow in consultation with the Sponsoring Society (if any) money on bonds, mortgages, promissory notes or other obligations or securities founded or based on any of the properties and assets of the institution deemed to be university, or without any securities, upon such terms and conditions as it may think fit and to pay out of the funds of the institute deemed to be university, all expenses incidental to the raising of money and to repay and redeem the money borrowed.								
20	To draw and accept and make and endorse discount and negotiate Government of India's and other promissory notes, bills of exchange, cheques or other negotiable instruments.								
21	To maintain a fund to which shall be credited: <table border="1" style="margin-left: 20px;"> <tr> <td>a</td> <td>all moneys provided by the Central or State/UT Government(s)/ University Grants Commission;</td> </tr> <tr> <td>b</td> <td>all fees and other charges received by the Institute;</td> </tr> <tr> <td>c</td> <td>all moneys received by the Institute as grants, gifts, donations, benefactions, bequest or transfer and</td> </tr> <tr> <td>d</td> <td>all moneys received by the Institute in any other manner or from any other source.</td> </tr> </table>	a	all moneys provided by the Central or State/UT Government(s)/ University Grants Commission;	b	all fees and other charges received by the Institute;	c	all moneys received by the Institute as grants, gifts, donations, benefactions, bequest or transfer and	d	all moneys received by the Institute in any other manner or from any other source.
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d	all moneys received by the Institute in any other manner or from any other source.								
22	To open account or accounts of the Institute with anyone or more scheduled Banks and to lay down the procedure for operating the same.								
23	To deposit all moneys, credited to the fund in scheduled Banks or to invest them in consultation with the Finance Committee.								
24	To invest the funds of the Institute or moneys entrusted to the Institute or upon such securities and in such manner, as it may deem fit, and from time to time to transpose any investment.								

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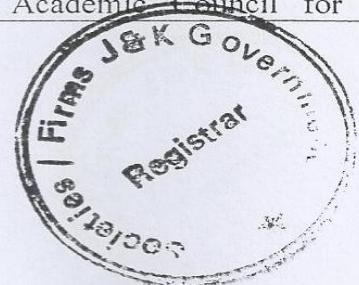
		25	To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts, including the Balance Sheet for every previous financial year, in such form, as may be prescribed by the Regulations/Bye-Laws.
		26	To manage, regulate and administer the revenue, the finance, accounts, investments, properties, business and all other administrative affairs of the Institute and for that purpose to appoint such agent or agents, as it may deem fit.
		27	To provide building or buildings, premises, furniture, fittings, equipment, appliances and other facilities required for carrying on the work of the Institute.
		28	To establish, maintain and manage residences for faculty and staff and hostels for the students of the Institute.
		29	To recognize and maintain control and supervision on hostels owned and managed by other agencies for the students of the Institute and to rescind such recognition.
		30	To appoint such committees/search committee for such purpose and with such powers as the Board may think fit and to co-opt such persons on these Committees as it thinks fit.
		31	To appoint in order to execute an instrument or transact any business of the Institute, any person as attorney of the Institute with such powers, as it may deem fit.
		32	To appoint Auditor(s) for the ensuing year.
		33	To select an emblem and to have a common seal for the Institute, and to provide for the custody and use of such seal.
		34	To delegate all or any of its powers to any Committee or Sub-Committee constituted by it or the Vice-Chancellor of the Institute or any other person.
		35	To conduct all administrative affairs of the Institute not otherwise specifically provided for.
		36	To take all other necessary decisions for the smooth and efficient functioning of the Institute.
		37	To ensure implementation of the Reservation Policy of the Government of India.
		38	To ensure that the Institute is open to persons of either gender, and of whatever race, creed, caste or class and no pretexts or conditions shall be imposed as to religious belief or profession in admitting students or appointing members, teachers and other staff of the Institute.
		39	To make Rules/Bye-laws and alter, amend or repeal the same.
6.	Meetings of the Board of Management	1.	The Board of Management shall meet at least four times a year. Not less than 15 days' notice shall be given of a meeting of the Board. Eight (8) members shall make the quorum for a Board of Management meeting.
		2.	Every meeting of the Board shall be presided over by the Chairman and in his/her absence, by a member chosen by the members present, from amongst themselves.
		3.	Each member of the Board, including its Chairman, shall have one vote and decisions at the meetings of the Board shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.



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		4	Any business, which may be necessary for the Board to perform, may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority, shall be effective and binding as if such resolution had been passed at the meeting of the Board.	
		5.	A copy of the proceedings of each meeting shall be furnished to the Chancellor of the Institute as soon as possible after the meeting.	
7	Termination of Membership of Board of Management	If a member, other than the Vice-Chancellor and ex-officio Members, does not attend three consecutive meetings of the Board of Management without proper leave of absence, he/she ceases to be a member of the Board of Management.		
8	Constitution of Standing Committee and Ad-hoc Committee by the Board of Management.	1	Subject to the provision of the Rules/Bye-laws of the Institute, the Board of Management may, by a resolution, constitute such Standing Committee or Ad – hoc Committee or Committees for such purpose and with such powers as the Board of Management may think fit for discharging any function of the Institute or for inquiring into, reporting and advising upon any matter of the Institute.	
		2.	The Board of Management may co-opt such persons on the Standing Committees or Ad-hoc Committees, as it may consider suitable.	
9	Delegation of Powers of the Board of Management	The Board of Management may, by a resolution, delegate to the Vice-Chancellor or any other officer of the Institute or the Standing Committee or the Ad-hoc Committee, such of its powers, as it may deem fit, subject to the condition that the action taken by the Vice-Chancellor or the officer concerned or the Standing Committee or the Ad-hoc Committee concerned in the exercise of the powers so delegated, shall be reported at the next meeting of the Board of Management.		
10	Academic Council	The Academic Council shall be the Principal Academic Body of the Institute and shall, subject to the provisions of the Rules, have the control over and be responsible for the maintenance of standards of teaching research and training, approval of syllabus, co-ordination of research activities, examinations and tests within the Institute and shall exercise such powers and perform such other duties and functions, as may be prescribed or conferred upon it by the Rules and Regulations of the Institute.		
11	Composition of the Academic Council	The Academic Council shall consist of the following persons, namely:		
		1	Vice-Chancellor	Chairperson
		2	Dean (s) of Faculty/Faculties	Member(s)
		3	Heads of the Departments	Members
		4	All Professors other than the Heads of the Departments	Member(s)
		5	Two Associate Professors from the Departments other than the Head of the Departments by rotation of seniority	Member(s)
		6	Two Assistant Professors from the Departments by rotation based on seniority	Member(s)
		7	Three persons from amongst educationists of repute or persons from any other field related to the activities of the Institute, who are not in the service of the Institute, nominated by the Vice-Chancellor	Member(s)
		8	Three persons, who are not members of the teaching staff, co-opted by the Academic Council for their	Member(s)

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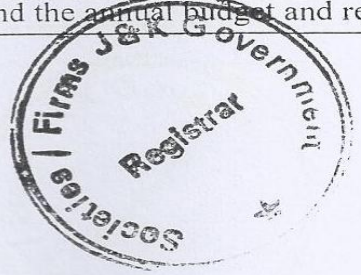
		specialized knowledge.	
	9	Registrar, Central Institute of Buddhist Studies, Leh.	Secretary
		Note: The representation of different categories shall be only through rotation and not through election. It may also be ensured that no particular faculty dominates the membership of the Council.	
12	Term of Membership	The term of members, other than the ex-officio members, shall be for two years.	
13	Powers and functions of the Academic Council:	The Academic Council shall have the following powers and duties, namely:	
	1	To consider matters of academic interest either on its own initiative or at the instance of the Board or those proposed by the Departments/faculties and to take proper action thereon.	
	2	To exercise general supervision over the academic work of the Institute and to give direction regarding methods of instruction, evaluation, and improvements in academic standards.	
	3	To promote research within the Institute, and acquire reports, on such researches from time to time.	
	4	To prescribe courses of study leading to degrees and diplomas of the Institute.	
	5	To make arrangements for the conduct of examinations in conformity with the Bye-Laws.	
	6	To appoint examiners, moderators, tabular and such other personnel for different examinations.	
	7	To maintain proper standards of the examinations.	
	8	To recognize diplomas and degrees of Universities and other Institutions, and to determine equivalence with the diplomas and degrees of the Institute.	
	9	To suggest measures for departmental co-ordination.	
	10	To make recommendations to the Board of Management on:	
	a	Measures for improvement of standards of teaching, research and training;	
	b	Institution of Fellowships, Travel Fellowships, Scholarships, Medals, Prizes etc.;	
	c	To recommend to the Board of Management, the establishment or abolition of Department/Centres; and	
	d	To frame rules covering the academic functioning of the Institute, admission, examinations, award of fellowships and studentships; free-ships, concessions, attendance, discipline, residence etc.	
	11	To appoint sub-committees to advise on such specific matters as may be referred to it by the Board of Management.	
	12	To consider the recommendations of the sub-committees and to take such action as the circumstances of each case may require.	
	13	To take periodical review of the activities of the Departments/Centres and to take appropriate action with a view to maintaining and improving standards of instruction.	
	14	To recommend creation of teaching posts (Professors, Associate Professors and Assistant Professors) to the Board of Management.	
	15	To exercise such other powers and perform such other duties, as may be conferred or imposed upon it by the Rules and Regulations.	

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14	Meeting of the Academic Council	1	The Academic Council shall meet as often as may be necessary but not less than three times during an academic year. Not less than 15 days' notice shall be given of a meeting of the Academic Council.	
		2	One-third of the total number of members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.	
		3	Each member, including its Chairman, shall have one vote and decisions at the meetings of the Academic Council shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.	
		4	Any business, which may be necessary for the Academic Council to perform, except such as may be placed before its meeting, may be carried out by circulation of the resolution among all its members and the resolution so circulated and approved by a simple majority, shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council, provided that at least one half of the total number of the members of the Academic Council have recorded their views on the resolution.	
15	Planning and Monitoring Board	1	The Planning & Monitoring Board shall be the principal Planning Body of the Institute and shall be responsible for the monitoring of the development programmes of the Institute.	
		2	The Vice-Chancellor shall be the Chairman of the Planning & Monitoring Board. The Registrar shall be its Secretary. It may include seven internal members and three outside eminent experts, including one nominee of the UGC.	
		3	The constitution, powers and functions of the Planning & Monitoring Board shall be as prescribed by the Bye-Laws.	
		4	The Planning & Monitoring Board would have the right to advise the Board of Management and the Academic Council on any matter which it considers necessary for the fulfillment of the objectives of the Institute.	
		5	The recommendations of the Planning & Monitoring Board shall be placed before the Board of Management for consideration and approval. Proposals relating to the academic matter may be processed through the Academic Council.	
16	Finance Committee	The Finance Committee shall advise the Director and the Board of Management in the matter relating to the administration, property and funds of the Institute.		
17	Composition of the Finance Committee	The Finance Committee shall consist of the following members:		
		1	Vice-Chancellor	Chairperson
		2	A person to be nominated by the Society	Member
		3-4	Two nominees of the Board of Management, one of whom shall be a member of the Board	Members
		5	A representative of the Central Government.	Member
		6	Finance Officer	Secretary
18	Terms of Office of the Finance Committee	All members of the Finance Committee, other than ex-officio members, shall hold office for a term of three years.		
19	Power and Functions of the Finance	1	To consider the annual accounts and financial estimates of the Institute and submit them to the Board of Management for approval.	
		2	To consider and recommend the annual budget and revised estimates to the	

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	Committee		Board of Management.	
		3	To fix limits of the total recurring expenditure and the total non-recurring expenditure of the year based on the income and resources of the Institute.	
		4	To perform such other functions as may be conferred on it by Board/Bye-Laws.	
20	Meetings of the Finance Committee		The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure. Five members shall constitute the quorum for the meeting.	
21	Board of Studies	1	There shall be one Board of Studies for each Department of the Institute.	
		2	The Board of Studies of each Faculty/Department shall consist of:	
		1	Dean of Faculty/Head of the Department	Chairperson
		2	All Professors of the Faculty / Department	Members
		3	Two Associate Professors of the Faculty / Department by rotation based on seniority	Members
		4	Two Assistant Professors of the faculty / Department by rotation based on seniority	Members
		5	Not more than two persons to be co-opted for their expert knowledge including those belonging to the profession concerned.	Members
		3	The powers and functions of the Board of Studies shall be prescribed by the bye-laws of the Institute.	
22	Selection Committee	1	There shall be a Selection Committee for making recommendations to the Board of Management for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed in accordance with the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time.	
		2	Every Selection Committee shall be constituted in accordance with the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time.	
23	Meetings of the Selection Committee	1	The meetings of the Selection Committee shall be convened by the Chairman of the Selection Committee, as and when necessary.	
		2	Four members of the Selection Committee shall, consisting of at least two experts, form the quorum.	
		3	If the Board of Management is unable to accept the recommendations of the Selection Committee, it shall record its reasons thereof and require an appropriate review by a high power committee.	
24	Officer of the Institute Deemed to be University		The following shall be the officers of the Institute	
		1	Chancellor	
		2	Vice-Chancellor	
		3	Registrar	
		4	Finance Officer	
		5	Controller of Examinations	
	6	Dean of Faculty / Faculties		

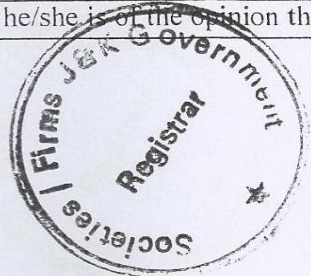
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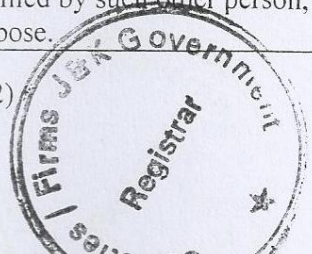
		7	Heads of Departments
		8	Such other officers as may be prescribed in the Rules and Regulations and bye-laws of the Institute.
25	Chancellor	1	Among the authorities of the Institute, there shall be a Chancellor who shall be appointed by the sponsoring Society. He/she shall be an eminent educationist or a distinguished public figure other than the President of the sponsoring Society or his/her close relatives.
		2	The Institute shall have a Chancellor who shall, when present, preside over the Convocations of the Institute but shall not be the Chief Executive Officer. The Chancellor shall be appointed by the sponsoring Society and shall hold office for a period of five years and shall be eligible for appointment for one more term. The Chancellor shall neither be a member of the sponsoring Society, nor a close relative of the Chairperson/President of the sponsoring Society.
		3	Where power is conferred upon the Chancellor to nominate persons to authorities, he/she shall, to the extent necessary, nominate persons to represent the various interests for the furtherance of the objectives of the Institute.
26	Vice-Chancellor	1	The Vice Chancellor shall be a whole time salaried officer to the Institute deemed to be University and shall be appointed in accordance with the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time. Provided that in case of a public funded deemed to be university, the Vice Chancellor shall be appointed in accordance with the procedure laid down by the Central Government or the State Government, as the case may be.
		2	The Vice-Chancellor shall hold office for a term of five years. He shall be eligible for appointment for a second term, provided that in no case he shall hold office beyond the age of 70 years. Provided that notwithstanding the expiry of the period of five years, he/she may continue in office for not more than six months or till his/her successor is appointed and the latter assumes office, whichever is earlier.
		3	In case of the office of the Vice-Chancellor becoming vacant due to death, resignation or otherwise and in case of his/her absence due to illness or any other cause, the Senior most Dean or, if there is no Dean, the senior most Professor shall perform the duties of the Vice-Chancellor until a new Vice-Chancellor is appointed, or the existing Vice-Chancellor resumes duties, as the case may be.
27	Powers of the Vice-Chancellor	1	The Vice-Chancellor shall be the Principal Executive Officer of the Institute and shall exercise general supervision and control over the affairs of the Institute and shall be mainly responsible for implementation of the decisions of all the authorities of the Institute.
		2	The Vice-Chancellor shall be the Ex-officio Chairman of the Board of Management, the Academic Council, the Finance Committee, the Planning & Monitoring Board, and the Selection Committee.
		3	The Vice-Chancellor shall have the power to convene or cause to be convened meeting of the various authorities of the Institute.
		4	The Vice-Chancellor may, if he/she is of the opinion that immediate action

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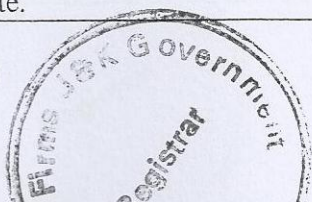


		<p>is called for on any matter, exercise any power conferred upon any authority of the Institute under its Rules and Regulations and bye-laws, and take such action or proceed to take such action and shall report to the authority concerned on the action taken by him/her on such matters. Provided that if the authority concerned as mentioned in clause (ii) above, is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor, whose decision thereon shall be final. Provided further that if any person in the service of the Institute is aggrieved by the action taken by the Vice-Chancellor under the said clause, he/she shall have the right to appeal against such decision to the Board within 30 days from the date on which such action is communicated to him/her and thereupon the Board shall call the meeting in a subsequent meeting and may confirm, modify or reverse the action taken by the Vice-Chancellor.</p>												
		5 It shall be the duty of the Vice-Chancellor to ensure that Rules and Regulations and bye-laws of the Institute are duly observed and implemented; and he/she shall have all the necessary powers in this regard.												
		6 All powers relating to the proper maintenance and discipline of the Institute shall be vested in the Vice-Chancellor.												
		7 The Vice-Chancellor shall have the power to re-delegate some of his powers to any of his/her subordinate officers with the concurrence and approval of the Board of Management.												
		8 The Vice-Chancellor shall exercise all other powers, and may be delegated to him/her by the Board of Management.												
		9 The Vice-Chancellor shall exercise such other powers and perform such other functions as may be prescribed by the Rules and Regulations and Bye-Laws.												
28	Pro Vice-Chancellor	<p>1 The post of the Pro Vice-Chancellor may be created with the approval of the Board of Management and the Central Government.</p> <p>2 The Pro Vice-Chancellor shall be appointed by the Board of Management on the recommendation of the Vice-Chancellor.</p> <p>3 The Pro Vice-Chancellor shall hold office Co-terminus with the office of the Vice-Chancellor and at the pleasure of Vice-Chancellor.</p> <p>4 The Pro Vice-Chancellor shall have the powers and duties as prescribed by Rules of the Institute deemed to be University.</p>												
29	Registrar	<p>1 The Registrar shall be a whole time salaried Officer of the Institute and shall be appointed by the Board on the recommendations of the Selection Committee consisting of the following:</p> <table border="1" data-bbox="487 1491 1412 1690"> <tr> <td>1</td> <td>Vice-Chancellor</td> <td>Chairperson</td> </tr> <tr> <td>2</td> <td>One nominee of the Chancellor</td> <td>Member</td> </tr> <tr> <td>3</td> <td>One nominee of the Board of Management</td> <td>Member</td> </tr> <tr> <td>4</td> <td>One expert appointed by the Board, who is not an employee of the Institute.</td> <td>Member</td> </tr> </table> <p>2 The emolument and other terms and conditions of service shall be applicable as per the bye-laws of the Institute.</p> <p>3 When the office of the Registrar is vacant or when the Registrar is absent by reason of illness or any other reason, the duties and functions of the Registrar shall be performed by such other person, as the Vice-Chancellor may appoint for the purpose.</p>	1	Vice-Chancellor	Chairperson	2	One nominee of the Chancellor	Member	3	One nominee of the Board of Management	Member	4	One expert appointed by the Board, who is not an employee of the Institute.	Member
1	Vice-Chancellor	Chairperson												
2	One nominee of the Chancellor	Member												
3	One nominee of the Board of Management	Member												
4	One expert appointed by the Board, who is not an employee of the Institute.	Member												

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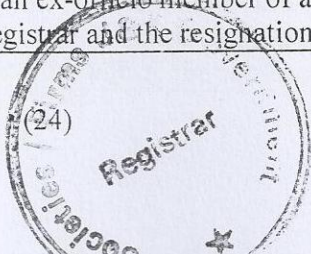


	4	Registrar shall be ex-officio Secretary of the Board of Management, of the Academic Council and of the Planning and Monitoring Board, but shall not be deemed to be a member of any of these authorities.	
	5	The Registrar shall be directly responsible to the Vice-Chancellor and shall work under his direction.	
	6	The following shall be the duties of the Registrar:	
	a	To be the custodian of the records and the funds and such other property of the Institute as the Board of Management may commit to his/her charge.	
	b	To conduct the official correspondence on behalf of the authorities of the Institute.	
	c	To issue notices convening meetings of the authorities of the Institute and all Committees and Sub-Committees appointed by any of these authorities.	
	d	To maintain the minutes of the meetings of all the authorities of the Institute and of all the Committees and sub-Committees appointed by any of these authorities.	
	e	To make arrangements for and supervise the examinations conducted by the Institute.	
	f	To represent the Institute in suits or proceedings by or against the Institute, sign powers of attorney and perform pleadings or depute his/her representatives for the purpose.	
	g	To enter into agreement, sign documents and authenticate records on behalf of the Institute.	
h	To make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the Institute.		
i	To perform such other duties as may be specified in the Rules and Regulations/Bye-Laws, or as may be assigned by the Board of Management or the Vice-Chancellor from time to time.		
30	Finance Officer	1	Finance Officer shall be a whole time salaried officer of the Institute and shall be appointed by the Board of Management.
		2	The emoluments and other terms and conditions of services of the Finance Officer shall be as may be prescribed by Rules and Regulations or Bye-Laws of the Institute.
		3	The Finance Officer shall work under the direction of the Vice-Chancellor and shall be responsible to the Board of Management through the Vice-Chancellor.
		4	He/She shall be responsible for the preparation of Annual Budget, Estimates and Statement of Accounts for submission to the Finance Committee and the Board of Management.
		5	He/she shall be responsible for the management of funds and investments of the Institute, subject to the control of Board of Management.
31	Controller of Examinations	1	The Controller of Examinations shall be appointed by the Board of Management.
		2	The emoluments and other terms and conditions of service of the Controller of Examination shall be as may be prescribed by Rules and Regulations of the Institute.

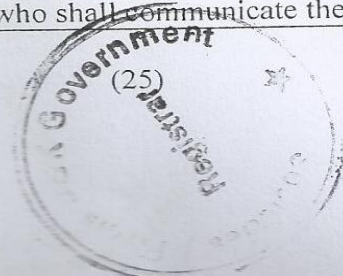


		3	The Controller of Examinations shall ensure that all the specific directions of the Board of Management. Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.
		4	The Controller of Examinations shall be a permanent invitee to the Board of Management.
32	Dean		The departments dealing with allied subjects could be grouped into faculties. Each faculty may be headed by a Dean.
33	Head of the Department	1	There shall be a Head of the Department for each of the Departments in the Institute, who shall be appointed by the Vice-Chancellor from amongst the Professors of the Department concerned. Provided that if there is no Professor in the Department or there is only one Professor in the Department whose term as Head of the Department is ending the Vice-Chancellor may appoint an Associate Professor as Head of the Department.
		2	The term of the Head of the Department shall normally be three years and he/she shall be eligible for re-appointment for one more term, but not for two consecutive terms.
		3	The powers and functions of the Head of the Department shall be prescribed by Bye-Laws of the Institute.
34	Delegation of powers		Subject to the provisions of these Rules and Regulations, any authority or officer of the Institute with the approval of the Board of Management, may delegate its power to any other authority or officer or person under their respective control and subject to the conditions that overall responsibility for exercising the powers so delegated shall continue to rest in the authority or officer delegating such powers.
35	Seniority list	1	Whenever in accordance with these Rules and Regulations, any person is to hold an office or to be a member of an authority of the Institute by rotation of seniority, such seniority shall be determined according to the length of the continuous service of such person in the grade in the Institute in accordance with such other principles as the Board of Management may prescribe from time to time.
		2	It shall be the duty of the Registrar to prepare and maintain in respect of each class/cadre of persons to whom the provisions of these Rules and Regulations apply a complete and up-to-date seniority list in accordance with the provisions of the foregoing clause.
		3	If two or more persons have equal length of continuous service in a particular grade/cadre or the relative seniority of any person or persons is in doubt, the Registrar may on his/her own notion and shall at the request of any such person, submit the matter to the Board whose decision shall be final and binding.
36	Dispute as to Membership		If any question arises, whether any person has been duly nominated or appointed, as or is entitled to be a member of any authority or any committee of the Institute, the matter shall be referred to the Chancellor, whose decision thereon shall be final and binding.
37	Grievance Redressal Mechanism		For individual grievances and complaint(s), the institute shall have a Grievance Redress Mechanism as may be prescribed by the bye-laws.
38	Resignation		Any member, other than an ex-officio member of any authority, may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as it

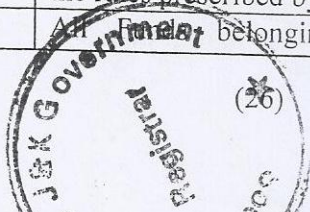
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		is accepted by the Chancellor or the Chairman of the Board of Management, as the case may be.
39	Acting Chairman of the meeting	Where no provision is made for a Chairman to preside over a meeting of an authority of the Institute or any committee of such authority, or if the Chairman so provided is absent, the members present may select one from among themselves to preside at such meeting.
40	Validation of certain actions/decisions	No action or proceedings of any authority or anybody or any committee of the Institute shall be invalid merely by reason of any vacancy therein.
41	Disqualification	1
		a
		b
		c
2		
42	Filling up of Casual Vacancies	Casual Vacancies among the members (other than ex-officio members) of any authority or any Committee of the Institute shall be filled up as soon as it may be convenient by the such authority or the person who appointed or co-opted the member whose place has become vacant and die person appointed or co-opted to a casual vacancy shall be member of such authority or committee for the residual term for which the person whose place he/she fills would have been a member.
43	Review of the Academic Activities of the Institute deemed to be University.	The functioning of the Institute may be reviewed after a period of every five year or earlier if necessary, by a Committee appointed by the Commission.
44	Inspection of the Institute deemed to be university by the Commission	1
		2
		3
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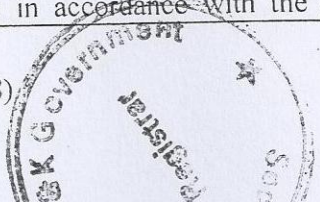
		5	The Board of Management shall give proper consideration to the said communication regarding the result of inspection or inquiry and the proposals for action by the Institute and communicate to the Commission the action, if any, which it proposes to take or has taken upon the result of such inspection or inquiry.
		6	Where the Board of Management does not, within a reasonable time, take any action to the satisfaction of the Commission, the Commission may, after giving due consideration to the explanation furnished or representation made by the Board of Management to it, issue such directions, as it may think fit, and the Board of Management shall comply with such directions.
45	Income and property of the Institute to be utilized for its objectives only	The income and property of the Institute shall be utilized solely for promoting the objectives of the Institute.	
46	Ban on payment or transferring of income and property of the Institute by way of profit	No portion of the income and property of the Institute shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the Institute or to any of them or any persons claiming through them, provided that nothing herein contained shall present the payment in good faith of remuneration to any member thereof or other person as consideration for any service rendered to the Institute for traveling or other allowances and such other charges.	
47	Funds, Accounts, Audit & Annual Report	Funds, Accounts and Audit	
		(a)	Funds : The funds of the Institute/Deemed to be University shall consist of the following.
		1	All moneys provided by the Central Government.
		2	All fees and other charges received by the Institute/Deemed to be University.
		3	All moneys received by the Board by way of grants, gifts, donation benefactions, bequests or transfer; ad
		4	All money received by the Board in any other manner or from any other source.
(b)	Accounts		
1	An account or accounts in the name of the Institute/Deemed to be University shall be opened with a scheduled banks as the Board may think fit and the funds of the Institute/Deemed to be University deposited with such bank(s).		
2	The fund of the Institute/Deemed to be University shall be utilized solely for the purpose of the Society		
3	The accounts of the Institute shall be maintained in the name of the Central Institute of Buddhist Studies/Deemed to be University. The accounts of the Institute/Deemed to be University shall be kept in such forms as may be laid down by the Board and shall conform to the rules prescribed by the Government of India.		
4	All moneys belonging to the Central Institute of Buddhist		



		Studies/Deemed to be University or under the control of the Board shall be shown separately in the account of the Institute.
	5	All expenditure will be incurred in accordance with the Rules to be framed for the purpose.
	6	The Accounts shall also be open for inspection by the Commission.
	(c)	Audit: In accordance with the General Financial Rule 211 of the Government of India, the Accounts of the Institute shall be audited by Comptroller and Auditor General of India.
	(d)	Annual Report : The Board within six month after the close of financial year shall submit a Report in English and Hindi both on the working of the Central Institute of Buddhist Studies/Deemed to be University annually to the Government of India. A draft of the Annual Report and the yearly accounts of the Central Institute of Buddhist Studies/Deemed to be University shall be placed before the Society as its annual general meeting for its consideration and approval..Such Report shall contain particulars regarding the work of the Central Institute of Buddhist Studies/Deemed to be University during the previous year and shall be accompanied by a balance sheet duly audited showing the income and expenditure of the Central Institute of Buddhist Studies/Deemed to be University during the said year. Copies of the Annual Report and Yearly Accounts as finally approved by the Society shall be submitted to Ministry of Culture, Govt. of India, for the purpose of being laid down on the table of each House of Parliament within nine months of closure of the accounting year. The Annual Report and Accounts shall also be submitted to the Commission within nine months of the closure of accounting year.
48	Rules of the Institute deemed to be university	Subject to the provisions of the Rules and Regulations of the Commission, the Board of Management shall, in addition to all other powers vested in it, have the power to frame the bye-laws of the Institute that may provide for all or any of the following matters:
	1	Establishment of Departments of teaching;
	2	Course of study to be laid down for all degrees, diplomas and certificates of the Institute;
	3	Grant of academic awards (such as degrees and diplomas) and distinctions;
	4	Admission of students to the Institute and their enrolment as such;
	5	The fees to be charged for courses of study and for admission to the examinations, degrees, diplomas and certificates of the Institute;
	6	Conduct of examinations, appointment of examiners and approval and publication of results thereof;
	7	Institution of award of fellowships, scholarships, studentships, medals and prizes and prescription of the condition thereof;
	8	Maintenance of discipline among the students;
	9	Maintenance of discipline among the employees;
	10	Establishment of halls of residence and conditions of residence and health of the students;
	11	Classification, emoluments, method of appointment and determination of the terms and conditions of service of the staff;
	12	Such other powers, functions and duties of the Academic Council as are not mentioned elsewhere;



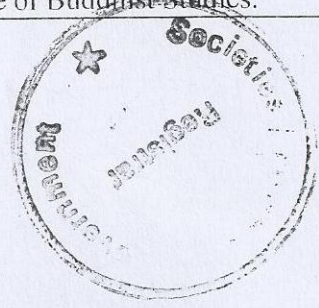
		13	Constitution, powers and functions of the Planning & Monitoring Board;
		14	Powers and functions of the Board of Studies;
		15	Composition, powers and functions of the Grievances Redress Mechanism;
		16	Prescribing persons as such other officers of the Institute;
		17	Such other powers and functions of the Vice-Chancellor as are not specified elsewhere;
		18	Emoluments, terms and conditions of service of the Registrar;
		19	Emoluments, terms and conditions of service of the Finance Officer;
		20	Constitution of pension, provident fund, insurance etc., for the benefit of the officers, teachers, and the other staff;
		21	Establishment of special centres;
		22	Creation, composition and functions of any committees or body, which is considered necessary for the work of the Institute;
		23	Procedure for preparation and submission of budget estimates;
		24	Procedure for convening of meeting of any authority or committee;
		25	Laying down of procedures to be observed at any meeting of any authority or any committee;
		26	Constitution of any other body as an authority of the Institute;
		27	Delegation of powers to any authority or officer;
		28	All other matters by the Rules and Regulation/Bye-laws may be provided, but no rule/bye-laws shall be made affecting the condition of residence, health, discipline, admission, enrolment of students, conditions, mode of appointments, duties of examiners, conduct of and standard of examinations or any course of study without consulting the Academic Council;
49	Interpretation Clause	In the event of conflict of opinion with regard to interpretation of Regulations or the Rules of the Commission, the opinion of the Commission shall be final.	
50	Adjustment of Income and Property on Dissolution of the institute deemed to be university	Provided that in case of a public funded deemed to be university, such transfer shall be in favour of the Central Government or the State Government, as the case may be.	
51	Legal Proceedings	1.	For the purpose of Section 6 of the Societies Registration Act, 1860 the person in whose name the institute deemed to be university may sue or be sued shall be the Registrar.
		2	No suit or legal proceedings shall lie against the Central Government or the Commission or the Institute or an Officer of the Institute, or a member of the authority of the Institute in respect of anything done or purported or intended to be done in pursuance of any of these Regulations.
52	Alteration, Amendments and Additions to the Rules governing the functioning of	No Rule and bye-law governing the functioning of the institute deemed to be university may be altered, amended and added to by the Board of Management or such other competent body to the effect that it is in conflict with or to the detriment of the provisions of these Regulations; and, no alteration, amendment or addition to the Rules and bye-laws shall be given effect to without the prior approval of the Commission in accordance with the provision of Societies	



	the institution deemed to be university.	Registration Act, 1860 as in force for the time being. The approval of the Central Government shall also be obtained for making amendment in the MoA/RAR.	
53	Remuneration to Members	The Members of the Board of Management/other authorities or/of any Committee appointed by the Board of Management shall be entitled to such remuneration, travelling and daily allowance as may be provided for in the bye-laws to be made in this behalf in respect of any journey undertaken by them for attending the meetings of the Board of Management or the Committee or in connection with any other business of the Board of Management or the Committee as the case may be.	
54	Special Invitees for the meetings of the Board of Management etc.	The Board of Management/other authorities will have the power to invite any person or persons not being Members of the Board etc., to attend the meeting but such invitees shall not be entitled to vote at the meeting.	
55	The Investment of Funds	The investment of funds belonging to the Central Institute of Buddhist Studies/Deemed to be University shall be made in property and securities authorized by law for the investment of the Central Institute of Buddhist Studies/Deemed to be University funds or such other classes of security as may, from time to time, be approved by the Government.	
56	Provident Fund, Pension	1	The Board shall establish and maintain a Provident Fund for the benefit of the staff of the Institute in accordance with the Rules of Government of India.
		2	The Board may introduce a Pension Scheme for the benefit of the staff of the Central Institute of Buddhist Studies/Deemed to be University in accordance with the New Pension Scheme of Ministry of Finance, Government of India.
57	Common Seal	The Society shall have a common seal of such make and designs as the Board may determine	
58	Contracts.	Subject as herein before, provided all contracts for and on behalf of the Deemed to be University shall be name in the name of the Deemed to be University and shall be signed by the Vice-Chancellor.	
59	Review of the Functioning of the Deemed to be University/Institute	1	The Central Government may at any time appoint one or more persons to review the work and progress of the Deemed to be University/Institute and to hold any inquiry into the affairs thereof and to report thereon in such manner as the Central Government may stipulate, upon receipt of any such report, the Central Government may take action and issue such directions as it may consider necessary in respect of any of the matters dealt within the report regarding the Deemed to be University/Institute as the case may be and the Deemed to be University/Institute shall be bound to comply with such directions.
		2	In case, the Central Government is satisfied that the Deemed to be University/Institute is not functioning in accordance with its approved mandate, the Central Government shall have the power to take over the administration and the assets of the Institute.
60	Properties	The properties and funds of the Society shall vest in the Society and shall consist	




	and Funds vested in the Society	of:	
		1	Grants made by the Government of India through the Ministry of Culture.
		2	Any other grants made by the Government of India/State Government.
		3	Grant-in-aid from Multi Global/Bilateral International agencies subject to Government rules and regulations
		4	All buildings, lands, machinery, plant, equipment and instruments (whether laboratory workshop, prototype shop or otherwise) books and journals, furniture, furnishings and fixture belonging to the Society.
		5	Gifts and donations of cash and securities and of any properties, either movable or immovable and
		6	Remuneration received through consultancy, training, fee, contracts, etc.
61	Dissolution of the Central Institute of Buddhist Studies/Deemed to be University and Adjustment of income and property.	1	The Institute/Deemed to be University may be dissolved in accordance with the provision of Section 13 of the Societies Registration Act, 1860 (Act XXI of 1860), after obtaining the previous consent of the Central Government in that behalf.
		2	If upon the dissolution of the Institute/Deemed to be University, there remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the Members of the Institute/Deemed to be University, but it shall be lawful for the Members to determine by the majority of the votes of the Members present personally at the time of dissolution of the Institute/Deemed to be University that such property shall be given to the Central Government to be utilized for any of the purposes referred in Section of the Societies Registration Act (Act XXI of 1860).
62	Role of the Central Government	1	The Institute shall, in discharge of its functions, be bound by such directions on questions of policy as the Central Government may give in writing to it from time to time.
		2	The decision of the Central Government as to whether a question is one of Policy or not shall be final
63	Commencement of Rules and Regulation	The existing Memorandum of Association/Rules and Regulation of the "Central Institute of Buddhist Studies, Leh, Society" will cease to be operative once the present Rules and Regulations come into force i.e. from the date of its registration with the Office of Registrar.	
64	Saving Clause/ Transitional Provision	1	Notwithstanding the provisions of the above rules, all the appointments of teaching, non-teaching and administrative staff made prior to the coming into force of these Rules shall be deemed to be valid.
		2	No adverse alterations to the service conditions of the existing employees shall be made due to this new setup of Rules and Regulations and Bye-laws of the Central Institute of Buddhist Studies.





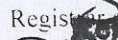
Government of Jammu and Kashmir
Directorate of Industries and Commerce Kashmir
(REGISTRAR OF SOCIETIES KASHMIR)

No:- 61 -RC/ 

Date:- 24-2-2016

Certified copy of Memorandum of association is issued in favour of Director, Society of Central Institute Of Buddhist Studies ,Leh registered under No:- 61-S dated:- 13.2.1964 in terms of Section 17 of the J&K Societies Registration Act, 1998.


Registrar
Kashmir


Registrar
Societies

