

केन्द्रीय बौद्ध विद्या संस्थान
सम विश्वविद्यालय)
चोगलमसरए लेह-लद्दाख

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དབུས་གཞུང་ནང་པའི་རིག་གནས་གཞུག་ཡོད་པའི་ཁང་།
ཚུགས་སྐྱེལ་དུགས་སྐྱེལ་།

Website: www.cibs.ac.in

Central Institute of Buddhist Studies

(Deemed to be University under Ministry of Culture, Govt. of India)

Choglamsar, Leh-194101, UT of Ladakh

No. CIBS-1/ Adm/48/2026 / 3335

Date: 09 October, 2026

VACANCY CIRCULAR

Sub: Walk in Interview for Engagement of Retired Central Govt. Servant as Consultant (Accounts) in the Central Institute of Buddhist Studies, Leh-reg.

Interested retired Central Govt. Servants are invited to appear for Walk-in-Interview on 19.10.2026 at 11:00 A.M. at Central Institute of Buddhist Studies, Leh, Ladakh a Subordinate organization under Administrative Control of Ministry of Culture for the engagement of one full-time Consultant (Accounts) at Central Institute of Buddhist Studies, Leh purely on contract basis for a period of 01 (one) year or until further order whichever is earlier.

Interested retired Central Govt. Servants are required to bring with them duly filled in application form in the prescribed format available at its website www.cibs.com with all supporting documents. The details of position(s) and other information for engagement are as under: -

1.	Designation	One Consultant (Accounts)
2.	Eligibility	Retired Officers under the Central Government or Union Territories or public sector undertakings or Semi Government or Statutory or Autonomous Organizations of rank of Section Officer/ Store officer/ Under Secretary or higher rank having five years' experience in handling matters relating to finance/accounts etc.
3.	Period of Engagement	Initially for a period of one year which may be extendable for further period on the basis of requirement.
4.	Job Requirement for Accounts	Preparation of Tender documents, Expression of Interest for tender, Study of payment bill Budget, Tender and purchase through GeM, Knowledge of GFR, etc.
5.	Age Limit	Candidate should not be more than 64 years of age on the date of Interview.
6.	Remuneration	Selected incumbent will be regulated as per the provisions of Ministry of Finance, Department OM No. 3/25/2020-E-III A dated 09.12.2020. A fixed monthly remuneration will be paid i.e., last pay drawn minus pension plus transport allowance not

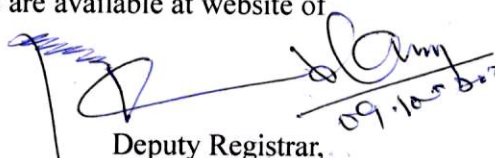
		exceeding the amount admissible at the time of retirement.
7.	Applications to be addressed to	Deputy Registrar, Central Institute of Buddhist Studies, Leh, UT-Ladakh.

Terms & conditions for engagement as consultant:

- a) The consultant shall have to perform duties/ services as assigned to him/her by the controlling officer with all necessary skills, diligence, efficiency and economy.
- b) The consultant shall maintain absolute confidentiality and secrecy of the information handled by him/her during the contract and even after termination of contract.
- c) The consultant shall be required to be present during the normal working days/hours. However, in exigencies, he/she may be called for services on holidays or beyond normal working hours.
- d) The place of work will be the Central Institute of Buddhist Studies, Leh, UT-Ladakh.
- e) The person engaged on contract basis shall not be entitled to any other benefit except as provided.
- f) The CIBS reserves the right to change the number of vacancies or not to fill up any of the vacancies advertised if the circumstances so warrant.
- g) The incumbent can be removed on short notice of one month, due to non-performance and showing absenteeism.
- h) The consultant appointed by the Institute, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Institute nor will he indulge in any activity outside the terms of employment/contractual assignment.
- i) The engagement of consultant will be purely on contract basis and will not confer any right for regular appointment in the CIBS/Ministry). The engagement as Consultant shall not be considered as a case of re-employment.
- j) Preference will be given to those retired Govt. employees who have retired from Central Govt. offices situated in Ladakh and UT administration.

Interested eligible candidates may appear for Walk-in-Interview with filled-up application in the prescribed proforma (Annexure-I) alongwith original and self-attested photo copies of all the relevant documents, duly signed in support of their eligibility with one passport size photograph.

Details of the position(s), general instructions and other guidelines are available at website of the institute (www.cibs.com).


Deputy Registrar,
Central Institute of Buddhist Studies,
Leh, UT-Ladakh.